



MARINE PARADE TOWN COUNCIL

APPLICATION FORM FOR INTERBANK GIRO OF TOWN COUNCIL CHARGES

Please complete Part 1 of this form and return it to Marine Parade Town Council at Blk 50 #01-265 Marine Terrace Singapore 440050

PART 1 : FOR APPLICANT'S COMPLETION (fill in the spaces indicated with ✓)

Date : _____ Name of Registered Tenant/Lessee : _____
 (✓) _____ (✓) _____

Name of Bank : _____ Address of Registered Tenant/Lessee : _____
 (✓) _____ (✓) _____

Branch : _____

Registered Tenant/Lessee Reference Number:											
C											

- (a) I/We hereby instruct you to process Marine Parade Town Council's instructions to debit my/our account.
- (b) You are entitled to reject Marine Parade Town Council's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the Marine Parade Town Council.

My/Our Name(s) As In Bank A/C : _____ My/Our Contact (HP/Tel) Number(s) : *Inform GIRO status via SMS: Yes/No*
 (✓) _____ (✓) _____

My/Our Bank Account Number : _____ My/Our Company Stamp/Signature(s)/Thumbprint(s)*
 (✓) _____ (✓) _____

(As in Bank's records)

*For thumbprints, please go to the branch with your identification.

PART 2 : FOR MARINE PARADE TOWN COUNCIL'S COMPLETION

BANK	BRANCH	MARINE PARADE TOWN COUNCIL BANK A/C NO.
7 1 7 1	0 2 7	0 2 7 0 0 5 5 9 2 3

MARINE PARADE TOWN COUNCIL REFERENCE NUMBER											
C											

BANK	BRANCH	ACCOUNT NUMBER TO BE DEBITED

PART 3 : FOR BANK'S COMPLETION

To : **Marine Parade Town Council**

This Application is hereby **REJECTED** (Please tick) for the following reason(s) :

- Signature/Thumbprint # differs from Bank's records
- Signature/Thumbprint # incomplete/unclear #
- Account operated by signature/thumbprint #
- Wrong account Number
- Amendments not countersigned by customer
- Others : _____

Name of Approving Officer

Authorised Signature

Date

Please delete where inapplicable

Please glue and seal here

Please glue and seal here

Please glue and seal here

Please glue and seal here

GIRO is a convenient, cashless mode of payment. To help you better understand the GIRO payment method. Here are some answers to the most frequently raised questions on GIRO:

How do I get started?

Complete this GIRO application form with your account number and send the form with your signature duly signed to us at:

Marine Parade Town Council
Blk 50 Marine Terrace
#01-265
Singapore 440050

Any queries regarding the Inter-Bank Giro deduction from your bank account, please call us at 1800-241-6487 / 6282 0551 or email us at internet@mptc.org.sg.

Note: For account operated via thumbprint, please bring your NRIC to your bank for the print to be taken and witnessed.

Will I be notified of the approval of my GIRO application?

Marine Parade Town Council will inform you when the GIRO is approved and the effective date.

How long do I need to wait before my GIRO arrangement is effective?

Continue paying for all your charges until your GIRO arrangement is effected, which takes about 5 weeks.

When will the GIRO deduction be made?

A deduction will only be made from your bank account on the 18th of each month.

What happens if there are insufficient funds in my bank account?

We will send you a letter to inform you to pay by other ways. However, you should still maintain sufficient funds in your bank account for the subsequent due date which is on the 3rd of the next month. Please note that some banks do charge a service fee for unsuccessful GIRO deduction due to insufficient funds.

Can I stop GIRO payment on a particular bill?

Yes, you can by calling us at 1800-241-6487 / 6282 0551 but you will need to give us at least 7 working days before the next deduction date. You should also inform your bank to stop GIRO payment.

To Fold Here

Inter-Bank GIRO

MARINE PARADE TOWN COUNCIL

To Fold Here

Postage
will be
paid by
Licensee

BUSINESS REPLY SERVICE
PERMIT NO. 05778



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#01-265
Singapore 440050

Do not staple

Do not staple